

SERVICES SELECT COMMITTEE - WORK PLAN 2012/13

Topic	1 November 2012	29 January 2013	4 April 2013	June 2013	25 September 2012
In-Depth Scrutiny			Under Occupation of Social Housing Action Plan review		
				Universal Credits Action Plan Review	
Housing (Pat Smith)		SDHR amended Allocation Policy		Affordable Housing Position Report (information only)	Affordable Housing Position Report (information only)
Licensing (Richard Wilson)		Licensing Update Report (information only)			
Payments & Benefits (Adrian Rowbotham)	Revenues and Benefits Partnership Update				Business Rates Retention Benefits Performance
Human Resources (Syreeta Gill)					

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Information Technology (Jim Carrington-West)			Members IT Working Group – Disaster Recovery Arrangements	Annual IT Update (information only)	
Waste and Recycling (Richard Wilson)	Kent Joint Municipal Waste Management Strategy				
Communications & Customer Service		Customer Services Report (information only)			
Budget (Adrian Rowbotham)	Review of Service Plans Review of Budget Proposals for 2013/14				
Referral of Performance Issues from P&G Committee				Human Resources Update (information only)	
Other					

Key Stages of In-Depth Scrutiny Review

Stage 1 – Scoping and identifying key lines of inquiry

Stage 2 – Familiarisation with subject area

Stage 3 – Submission of evidence

Stage 4 – Deliberation/Consideration of Options

Stage 5(a) – Formulation of recommendations and reporting

Stage 5(b) – Outcomes

Stage 6 – Review and Monitoring

Working Group Membership 2012/13

Members IT Working Group

Cllrs. Abraham, Ayres, Mrs. Dibsdall, Pett (Chairman) and Scholey (Cllr. Hogarth joining the Group for consideration of the Disaster Recovery Plan)

Members' Under-occupation of Social Housing Working Group

Cllrs. Mrs Ayres, Mrs George, Horwood, Mrs Parkin and Piper.

Members' Universal Credits Working Group

Cllrs. Ball, Firth*, Hogarth*, Horwood and Raikes.

*Visiting member– not a member of Services Select Committee